

File Your Motion of **CONTEMPT** (With Child Support/ Divorce in Last Year)

Need Waiver Approval

1 – Get Your Fee Waiver **Approved**

ROOM 609-
Chief Judge's
Office

- *Goal:* Fee Waiver Approval
- *What to Bring:*
 - Signed fee waiver
 - Proof of income or public assistance

2 – File Documents with Your Judge

Judge's
Courtroom-

- *Goal:* Get Your Hearing Date
- *What to Bring:*
 - Copy of your forms
- **Make sure the hearing date is written on all copies**

3 – File with Child Support

ROOM 101-
Child Support
Services

- *Goal:* Give a copy to Child Support
- *What to Bring:*
 - Copy of all forms