**Enforcement of Physical Placement Motion—Milwaukee County**

***(Notice of Hearing and Motion to Enforce Physical Placement)***

**FILING AND SERVICE FEES**

* **$0**: no fee to file this motion
* **$90**: for service through the Milwaukee County Sheriff (**$0** with an approved Fee Waiver)
  + For service through sheriff’s departments outside Milwaukee County: **fees vary** by county (some accept approved Fee Waivers from outside their county; some do not).

**FORMS and COPIES NEEDED**

* **Notice of Hearing and Motion to Enforce Physical Placement Order** (FA-609) 🡪 Original and 5 copies
* **Fee Waiver forms**, if you qualify 🡪 Original only (of both forms)
  + **Petition for Waiver of Fees & Costs – Affidavit of Indigency** (CV-410A)
  + **Order on Petition for Waiver of Fees & Costs** (CV-410B)
* A copy of your **most recent court order on physical placement** 🡪 Original and 5 copies
  + If you don't have this document, you can request it through Civil Records by completing a [**Records Request Form**](https://county.milwaukee.gov/files/county/courts/Documents/Records-Request-Form.pdf).
* **1 regular-size mailing envelope & 1 postage stamp**
  + You can purchase envelopes and stamps in the **Milwaukee County Law Library (Room G-8).** Address the envelope to yourself (write your name and address in the center; put the stamp in the top-right corner; don’t write anything in the top-left corner). Don’t put anything inside the envelope.





