|  |  |  |
| --- | --- | --- |
| Enter the name of the county in which this case is filed. | **STATE OF WISCONSIN, CIRCUIT COURT,** **COUNTY** |  |
| Enter the name of the petitioner. If joint petitioners, enter the name of Petitioner/Joint Petitioner A. | In Re: The [ ]  marriage [ ]  paternity of       ­­­­­­­­­­**Petitioner/Joint Petitioner A**      Name (First, Middle and Last) and |
|  |
| Enter the name of the respondent. If joint petitioners, enter the name of Respondent/Joint Petitioner B. | Affidavit of ServiceCase No.        |
| **Respondent/Joint Petitioner B**      Name (First, Middle and Last) |
| Enter the case number. |

|  |  |
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|  | **Under oath I statE:** |
| **Note:** A party to this action **cannot** serve the documents on the other party.  |  |
| I am an adult resident of Wisconsin, Illinois, Iowa, Michigan, or Minnesota.  |
|  |
| I am not a party to this action. |
|  |  |
|  | On [Date]       , 20      at [Time]       [ ]  a.m. [ ]  p.m. |
| **After** the documents have been served, the person serving the documents must complete the information. Enter the date [month, day, year], time and the address at which the documents were served.  |  |
| At [Address]              |
|  |
| I served a copy of the following documents: |
| **[ ]**  Authenticated **Summons** and **Petition**  |
| **[ ]**  **Order to Show Cause and Affidavit for Temporary Order** [Date]       , 20      |
| Check the boxes indicating the specific documents that were served.  | **[ ]**  A blank **Financial Disclosure Statement**  |
| If one of the documents is an Order to Show Cause, enter the date [month, day, year] the Order To Show Cause was signed by a court official. | **[ ]**  Requirement to attend parent education  |
| **[ ]**  **Order to Appear** |
| **[ ]**  Other:        |
| If other, enter the name of the document. | **[ ]**  Other:        |
|  | **[ ]** Other:        |
| Enter the name of the party to whom the papers were served. | personally by delivering to and leaving these documents with the person served whom I know to be        |
| **Take Notice:** You must complete this task. | At the time of service, I signed my name, time, date, place and manner of service and upon whom service was made **on the copy that was served**. |

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| **STOP!****Take this document to a Notary Public BEFORE you sign it.** |
| After you, the server, have been sworn by a Notary Public, sign and print your name and date the document in front of the Notary Public. | ▶      Signature      Name Printed or Typed      Address      Phone Number      Date |
| Have the Notary Public sign, date, and seal the document. | State of       County of       Subscribed and sworn to before me on             Notary Public/Court Official      Name Printed or TypedMy commission/term expires:        | ***(Seal)*** |