

File Your **MODIFICATION** Motion (Notice/Motion to Change) (Includes Child Support)

Waiver Approved/ No Waiver

1 - File with the Clerk of Court

ROOM 104-
Clerk of Court

- *Goal:* File with Court
- *What to Bring:*
 - Approved Fee Waiver
 - All forms and copies

2 - File Documents with the Court

ROOM 308-
Family Court
Commissioner

- *Goal:* Get Your Dismissal Date
- *What to Bring:*
 - All forms and copies
- The clerk will give you a hearing date
 - **Make sure the hearing date is written on all copies**

3 - File with Child Support

ROOM 101-
Child Support
Services

- *Goal:* Give a copy of modification to Child Support
- *What to Bring:*
 - Copy of all forms