

File Your **Part 1** Divorce/Legal Separation (**WITH MINORS**)

No Waiver/Waiver Approved

1 – File with the Clerk of Court

ROOM 104- Clerk
of Court

- *Goal:* Get Your Case Number
- *What to Bring:*
 - Approved Fee Waiver or form of payment
 - All forms and copies

2 – File Documents with the Court

ROOM 308-
Family Court
Commissioner

- *Goal:* Get Your Dismissal Date
- *What to Bring:*
 - All remaining forms and copies
- Get notice of your **Administrative Dismissal Date.**
 - It is **NOT** your court date
 - It is a deadline for **Part 2** paperwork
- For a **Temporary Order Hearing**
 - The court will give you a hearing date

3 – File with Child Support

ROOM 101-
Child Support
Services

- *Goal:* Give a copy to Child Support
 - Copy of all forms