

File Your **DEFAULT (Publication)** Part 2 Divorce/ Legal Separation

1 - File Documents with the Court

G9- Milwaukee
Justice Center

- *Goal:* Get Your Hearing Date
- *What to Bring:*
 - All Part 2 forms and copies
 - 2 manila envelopes
 - 8 postage stamps
- Information about obtaining a court date will be provided at that time.



2 - Pay the Docketing Fee

ROOM 104- Clerk
of Court

- *Goal:* Pay the \$5 docketing fee
- *What to Bring:*
 - Cash or credit card
- **Keep the receipt!**

3 - Schedule Hearing Date with the Court

CALL -
(414-278-5291)

- *Goal:* Set up Hearing Date
- This phone is answered on **Tuesdays only** no voicemails will be returned.)

4 - Arrive Early to Your Hearing

- *Goal:* Get Your Divorce Finalized!
- *What to Bring:*
 - A copy of all Part 2 documents
- **The Court will mail you instructions**
- Keep your address updated with the Clerk of Court.