POST-JUDGMENT FILING DIRECTIONS – **STIPULATION MOTION**

| ***FORMS (& copies) YOU NEED:*** | ***COSTS/FEES:*** |
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| ***Stipulation forms:**** *Stipulation to Change* (Original + 2 copies)
* *Order on Stipulation to Change* (Original + 2 copies)
 | ***Filing fee:**** $0 (there is no filing fee for this motion)
 |
| ***OTHER ITEMS NEEDED:*** |
| * **2 regular-sized mailing envelopes**
* **2 U.S. postage stamps**
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| ***FILING YOUR FORMS: General Process*** |
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| 1. ***Get everything you need to file.***
* All originals & copies must be single-sided.
* Don’t forget the envelopes. Put one stamp on each envelope. Address one to yourself and one to the other parent. Don’t put anything inside the envelopes.
1. ***File everything by mail or in person at the courthouse.***
* **By mail**: Mail everything in one large envelope to the following address:

**Milwaukee County Family Court Commissioner****901 N. 9th St., Room 707****Milwaukee, WI 53233*** **In person**: Take everything to Room 707 of the courthouse (901 N. 9th St., Milwaukee, WI 53233; open weekdays from 8:30am to 4:30pm).
1. ***Wait for the court to send you the final orders.***
* The court will review the Stipulation and approve it or deny it. They will use the envelopes you filed to mail the final orders to each person.
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| ***QUESTIONS?*** |
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| * *Find the forms, directions, and how-to videos to answer your own questions:* [*https://www.milwaukeejusticecenter.org/howtovideos.html*](https://www.milwaukeejusticecenter.org/howtovideos.html)
* *Schedule an appointment with the Milwaukee Justice Center for help with documents, service questions, etc.: Call (414) 278-3965 or Email* *mjcdivorce@gmail.com**. (email recommended).*
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