POST-JUDGMENT FILING DIRECTIONS – **STIPULATION MOTION**

| ***FORMS (& copies) YOU NEED:*** | ***COSTS/FEES:*** |
| --- | --- |
| ***Stipulation forms:***   * *Stipulation to Change* (Original + 2 copies) * *Order on Stipulation to Change* (Original + 2 copies) | ***Filing fee:***   * $0 (there is no filing fee for this motion) |
| ***OTHER ITEMS NEEDED:*** |
| * **2 regular-sized mailing envelopes** * **2 U.S. postage stamps** |

| ***FILING YOUR FORMS: General Process*** |
| --- |
| 1. ***Get everything you need to file.***  * All originals & copies must be single-sided. * Don’t forget the envelopes. Put one stamp on each envelope. Address one to yourself and one to the other parent. Don’t put anything inside the envelopes.  1. ***File everything by mail or in person at the courthouse.***  * **By mail**: Mail everything in one large envelope to the following address:   **Milwaukee County Family Court Commissioner**  **901 N. 9th St., Room 707**  **Milwaukee, WI 53233**   * **In person**: Take everything to Room 707 of the courthouse (901 N. 9th St., Milwaukee, WI 53233; open weekdays from 8:30am to 4:30pm).  1. ***Wait for the court to send you the final orders.***  * The court will review the Stipulation and approve it or deny it. They will use the envelopes you filed to mail the final orders to each person. |

| ***QUESTIONS?*** |
| --- |
| * *Find the forms, directions, and how-to videos to answer your own questions:* [*https://www.milwaukeejusticecenter.org/howtovideos.html*](https://www.milwaukeejusticecenter.org/howtovideos.html) * *Schedule an appointment with the Milwaukee Justice Center for help with documents, service questions, etc.: Call (414) 278-3965 or Email* [*mjcdivorce@gmail.com*](mailto:mjcdivorce@gmail.com)*. (email recommended).* |